



Project Scheduling

COURSE DESCRIPTION

This two-day course will review the basic concepts of the project management process with the emphasis content being on the planning and scheduling process. Participants will explore the Schedule Development Process as diagrammed by Project Management Institute. Areas include creating a WBS, defining activities, creating a network diagram, estimating activity durations and resources, developing the schedule, and creating a baseline. This course will follow one or more of Project Management Institute's knowledge areas of the PMBOK® Guide. Students will use discussion, cases, and group activities to facilitate the course.

OBJECTIVES

- **Review the basic management process**
 - Construct the project planning and scheduling process
 - Discuss reasons for not planning and scheduling
 - Construct and detail the schedule development process
- **Define scheduling methods**
 - • Define scheduling tools
 - • Define schedule model
 - • Examine the Work Breakdown Structure (WBS)
 - • Define and detail activity definition
 - • Discuss tools and techniques for activity definition
 - • Define and detail activity sequencing and creating the network diagram
 - • Compare precedence diagramming and arrow Diagramming
- **Define and detail estimating**
 - • Examine estimating tools and models
 - • Define and detail developing the schedule
 - • Discuss critical path, PERT, and GERT
- **Discuss duration compression - crashing and fast tracking**
 - • Discuss simulation tools for schedule development
 - • Discuss resource leveling
 - • Discuss critical chain
 - • Define the baseline schedule
 - • Define and detail schedule control

Class Dates/Cost/Location

<u>CLASS DATES</u>	<u>PDU's</u> ^{1,2}	<u>COST</u>	<u>TIME</u>	<u>LOCATION</u>
April 12-13, 2017	14	\$245 per participant*	8:30 a.m. - 4:30 p.m.	Topeka

¹The Mathis Group, Inc. is a Project Management Institute (PMI) Registered Global Educational Provider. This course provides PMI Professional Development Unit's (PDU's).

²PMI's Talent Triangle Breakdown: Technical – 14.00

*2.5% administrative fee included

Class Dates/Cost/Location

- The link to the class registration form can be found at: <http://oits.ks.gov/kito/epmo/kito-project-management-training>. The form can be filled in online and emailed to KITO@ks.gov.

Cancellation Policy

Cancellations up to twenty (20) business days prior to the class date – 100% refund

Cancellations less than twenty (20) business days prior to the class date – no refund

PM Information can be found at <http://oits.ks.gov/kito/>